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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge. PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

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Proceedings of Building Executive Committee held on 10th April 2019

Present: Cllr. J. Rogerson - Chairman

Cllr. R. Beacham

Cllr. G. Priest

Cllr. A. Odix

Andrea Pownall - Town Clerk

**Min 19/4/0001 Chairman's Welcome**

Cllr Rogerson opened the meeting and welcomed everyone

**Min 19/4/0002 Apologies for Absence**

Cllr Moon (out of country)

**Min 19/4/0003 Declarations of Interests**

No declared in relation to agenda items

**Min 19/4/0004 Public Participation**

No members of the public were present.

**Min 19/4/0005 Terms of Reference**

The Terms of Reference were discuss and amendments made. **It was resolved** that the document be amended and submitted to Council for approval, with a request for a Budget/Building Working Group be formed to agree a Budget provision.

**Min 19/4/0006 Floor Cleaning Station Building**

**It was discussed and resolved** that there was no longer an issue.

**Min 19/4/0006 Gloss Painting Station Cafe Toilets**

**It was discussed and** **agreed** that estimates should be obtained.

**Min 19/4/0007 Station Building Roof**

**It was agreed** that the condition of the roof requires attention, but would fail under the remit of planned maintenance. The proposed works would require to be included within precept for 2020/2021.

**Min 19/4/0008 Carpets Station Building**

Carpet samples had been provided by Briggs carpets. Grimsargh Carpets had despite numerous attempts have not been contactable. Discussions told place and it was agreed that clarification should be sought from Briggs for which quality of tiles they had quoted for. In the meantime **it was discussed and agreed** that Council approval be sought for the expenditure of £1172.00.